

**Northside Community Fund Application for Small Grants
(\$500 to \$1,000)**

ORGANIZATION INFORMATION

Full Legal Name of Applicant Organization: _____

Address: _____

Phone: _____

City, State, Zip: _____

County: _____

Organization's Director: _____

Director's Phone: _____

Organization's IRS 501c3 tax-exempt ID number: _____

Primary Contact Person: _____

Title: _____

Contact's Email: _____

Contact's Phone: _____

List all other team members, if any: _____

Who will take responsibility for leading this project? _____

What are the major sources of funding for your organization? (e.g., individual donations, private grants, public grants, endowment, United Way, Community Shares)

PROJECT DESCRIPTION

Describe your project and its objective(s). What do you hope to accomplish? What is the issue/need or opportunity that this project addresses? Who is the target audience/population?

PROJECT SPECIFICS

PEOPLE: Who will select the people to be involved in this project, and how will they be selected (if not open to the general public)?

PROJECT SPECIFICS, continued

TIME: What is the beginning date of the project? What is the ending date of the project? Approximately how many hours, days or weeks will this project be active?

EVALUATION: If your project succeeds, what will success look like? How will you measure success?

COMMUNICATION: How will you spread the word to attract participants and attention for your project?

PROJECT BUDGET:

Expenses

Include a description of materials and other project expenses. Be sure to note any donated items or services. (Attach another page if you need more space to list expenses.)

Description of Item	Quantity	Total Dollar Amount/Value

Matching Funds

Are there other sources of funding just for this project? If so, please list details below:

Funding Source	Dollar Amount	Status (e.g., pending, pledged/ committed, cash on-hand)

Total Project Budget Amount: \$ _____

Projected Funding from Other Sources: \$ _____

Amount Requested from Northside Community Fund: \$ _____

WE HAVE CAREFULLY READ THE ENCLOSED INFORMATION.

If we receive a grant, we agree to use the funds as described in this application, and our organization will complete and submit a simple evaluation report within one year of receiving the grant check. (You will receive the form in advance.) We will allow The Northside Community Fund to use information provided in this request for news releases, reports, and other public information.

We agree to mention the Northside Community Fund's support in any publicity or reports

regarding this project, and list them as a funder wherever other funders are mentioned.

SIGNATURE OF ORGANIZATION DIRECTOR

DATE

Applications may be submitted in January or June, however there is no guarantee that grants will be made annually or twice a year. Grant size and timing is contingent on funds available and the number of eligible applications received.

Mail your application (postmarked by 1/31 or 6/30) to:

Northside Community Fund of The Greater Cincinnati Foundation
c/o Tim Jeckering
1582 Springlawn Ave.
Cincinnati OH 45223

Refer all questions to Tim Jeckering, NCF board member,
via email at **timjeckering@fuse.net**